

## Post-Arrival Withdrawals Refund Policy

Withdrawal Reason Key: × Not Refunded ✓ Refunded	Security Deposit (£1,000)	Fees for Current Term or Semester (includes Tuition Fee Deposit if 1 <sup>st</sup> term)	Fees for Next Term or Semester	Fees for Future Terms or Semesters
<b>For students who have arrived in centre and commenced their study pathway</b>				
<b>Student withdrawal from studies</b>				
Student withdrawal with no exceptional circumstances	✓ (less any unpaid incidental charges)	×	×	✓
Student withdrawal due to exceptional circumstances e.g. illness, bereavement (documentation will need to be provided)	✓ (less any unpaid incidental charges)	Payable up to the last date of study, balance of fees refunded	✓	✓
<b>Study Group termination of studies due to:</b>				
Academic performance	✓ (less any unpaid incidental charges)	Payable up to the last date of study, balance of fees refunded	✓	✓
Other reason (e.g. withdrawal of programme of study)	✓ (less any unpaid incidental charges)	Payable up to the last date of study, balance of fees refunded	✓	✓
Serious misconduct, attendance issues or non-payment of tuition fees	✓ (less any unpaid incidental charges)	×	×	✓

### Notes:

- (1) £200 Administration Fee is never refunded post-arrival
- (2) For accommodation, refer to your tenancy agreement or accommodation refund policy
- (3) Study Care insurance will be charged by week up to the date of withdrawal, the unused balance will be refunded in all cases
- (4) Where a student's studies are terminated or he/she withdraws prior to completion, refunds will only be paid upon receipt of confirmation that the student has returned to their home country or started studying with a different provider
- (5) Students in receipt of a scholarship (by way of a 20%/40% discount to tuition fees) shall be refunded any eligible amounts less the relevant discount applied to such fees